



Course Review Cancellation Policy

A cancellation fee amounting to 50% of the review fee (\$400) will be charged to the host Institution for a course review cancelled by the applicant after the Course Review Application is approved and entered into QMs Course Review Management System and the review team members have been assigned. Under these circumstances, the review team will be paid 50% of their stipends if they attended the pre-review conference call. If the conference call has not yet occurred, the host Institution will be charged a fee of \$200 for work done to that point.

MOQI will retain the right to reschedule any review or change review team members throughout the entire course review process as needed without penalty or obligation to the host Institution or the review team.

This policy mirrors the policy of Quality Matters for formal course reviews.

Please contact Elizabeth McMahon (elizabeth.mcmahon@northlandcollege.edu) or Robin O'Callaghan (rocallaghan@winona.edu) with any questions.